Nintex and Microsoft Forms Examples for SharePoint 2016 SE

# Example 1: Invoice Approval

Description: Automate the invoice approval process with Nintex Workflow and Microsoft Forms.

## Form Fields:

- Invoice Number  
- Vendor Name  
- Invoice Date  
- Amount  
- Department  
- Approver

## Workflow Logic:

1. Employee submits the invoice form.  
2. Workflow routes the form to the department head for approval.  
3. If approved, notify the finance department.  
4. If rejected, notify the employee with comments.

# Example 2: Employee Onboarding

Description: Streamline the employee onboarding process with Nintex Workflow and Microsoft Forms.

## Form Fields:

- Employee Name  
- Position  
- Start Date  
- Department  
- Manager  
- Equipment Needed

## Workflow Logic:

1. HR submits the onboarding form.  
2. Workflow routes the form to the manager for approval.  
3. If approved, notify IT for equipment setup.  
4. Notify the new employee with onboarding details.

# Example 3: Citizen Feedback

Description: Collect feedback from citizens using Microsoft Forms and automate the processing with Nintex Workflow.

## Form Fields:

- Name  
- Email  
- Feedback Type  
- Comments

## Workflow Logic:

1. Citizen submits the feedback form.  
2. Workflow categorizes the feedback based on type.  
3. Notify the relevant department for action.  
4. Send an acknowledgment email to the citizen.

# Example 4: Training Registration

Description: Manage training registrations with Microsoft Forms and automate notifications with Nintex Workflow.

## Form Fields:

- Name  
- Email  
- Training Session  
- Department  
- Manager Approval

## Workflow Logic:

1. Employee submits the training registration form.  
2. Workflow routes the form to the manager for approval.  
3. If approved, notify the training coordinator.  
4. Send a confirmation email to the employee.

# Example 5: IT Support Request

Description: Automate the IT support request process with Nintex Workflow and Microsoft Forms.

## Form Fields:

- Employee Name  
- Department  
- Issue Description  
- Priority  
- Contact Information

## Workflow Logic:

1. Employee submits the IT support request form.  
2. Workflow assigns the request to the IT support team.  
3. Notify the employee with the ticket number.  
4. IT support team updates the status and resolution.